

CalWORKs Home Visiting Program Evaluation Logistics, Needs and Expectations of County and Provider Partners

Stakeholder Kickoff Meeting, Sacramento, CA

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Human Subjects Protections

Institutional Review Board (IRB) Review

- Conducted by California Committee for the Protection of Human Subjects (CPHS) at the Office of Statewide Health Planning and Development (OSHPD)
- Legislatively mandated evaluation is exempt from IRB approval.
- HVP **qualitative** evaluation [exemption review pending]
 - Participation voluntary for all evaluation components
 - Surveys: Completion will imply consent to participate
 - Focus groups and interviews: All participants will provide signed informed consent to participate and to be audio-recorded
 - Program participants will receive \$15 per focus group to acknowledge their time and effort
 - No compensation for program providers or staff

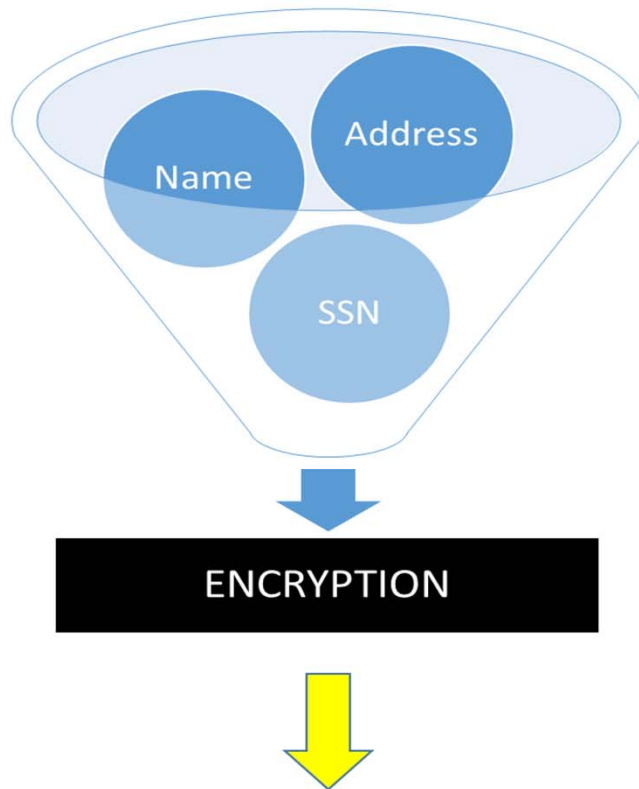
Qualitative Data Privacy and Security

- Secure, encrypted files for qualitative data storage at RDA
- Encrypted email when transferring sensitive data
- HIPPA-compliant survey platforms (don't collect identifying information)
- De-identified transcripts (no names or personal information)
- Destruction of audio recordings
- De-identified reporting

Quantitative Evaluation

- HVP **quantitative** evaluation deemed IRB **exempt**
- For population data, working under FHOP longitudinal protocols previously approved (UCSF/CPHS/OSHPD/CDPH)
- The quantitative evaluation relies completely on receiving
 - Good quality case data from HVP sites.
 - Data from state and county computer systems.
- FHOP is working with CDSS to develop standard data access agreements

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After data encrypted,
all original unique
identifiers are
permanently deleted

Communication, Data Sharing, and Reporting

Communicating and Data Sharing Plans

- Counties collect data and submit to CDSS
 - Program data
 - Client data
- CDSS shares data with UCSF
 - UCSF aggregates with other databases
- UCSF/RDA collect primary qualitative data

Reporting Plans

- UCSF reports on the evaluation through:
 - Quarterly reports to CDSS
 - Bi-annual meetings with the Evaluation Workgroup
 - Mid-evaluation report and briefing to CDSS
 - Final reports and briefing to CDSS and the California State Legislature

County Participation in Recruitment

Recruitment for Qualitative Evaluation

- **Recruiting Key informants:**

- Who are the HVP leaders in your county?
- Who has the broadest view of the program and implementation?
- How can you help this person be available for an interview?
- Who else could speak with us, if they aren't free?

- **Recruiting survey participants**

- How do you communicate with HVP participants and providers in your county? Is that contact information up to date?
- HVP Participants:
 - Who might need to fill out a paper survey vs. use a tablet to take survey?
 - Where should that happen?
 - If it happens during a home visit, what support would the home visitors need to administer or provide the survey?
 - What would encourage HVP participants to complete the survey?

Recruitment for Qualitative Evaluation

- **Recruiting survey participants (con't)**
 - Providers:
 - What would encourage providers/staff to complete the survey?
 - What can be done at the county or agency level to create dedicated time for providers/staff to complete the survey?
- **Recruiting focus group participants**
 - What are the most effective ways to reach HVP participants when you need to contact them?
 - How can you support the evaluation team in encouraging HVP participants to join a focus group?
 - Beyond interpretation services, how can we best accommodate and welcome non-English speakers?
 - What can be done at the county or agency level to create dedicated time for providers/staff to participate in a focus group?

Questions and Feedback?