



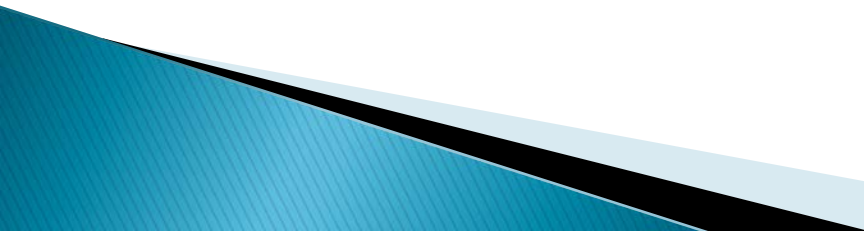
Completing your Needs Assessment Deliverable Packet

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Jennifer Rienks, PhD, and Ruth Long, MA, MPH

Family Health Outcomes Project, UCSF

Presentation Outline & Objectives

- ▶ Demonstrate where to locate the Deliverables packet on the state website
 - ▶ Review the sections of the packet and instructions for what to include
 - ▶ Walk through the forms in the packet and how to add stakeholder, problems, narratives, and data
 - ▶ Share sample completed packets
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Deliverables significantly changed since last Needs Assessment

- ▶ Much Shorter – only 4 forms to complete (A – D)
 - ▶ Goals of new forms: ease burden on LHJs and improve State's ability to summarize information for Title V application
 - ▶ Narrative sections in deliverable forms have word limits – be brief and concise
 - ▶ If you exceed the word limit in a narrative section, you will not be able to see text beyond the word limit
 - ▶ County Profile much shorter – 2 pages max
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Locating your Deliverable Packet

- ▶ Posted on the state's website:

<http://www.cdph.ca.gov/programs/mcah/Pages/2016-2020TitleVNeedsAssessment.aspx>

- ▶ Link directly to Deliverable Packet

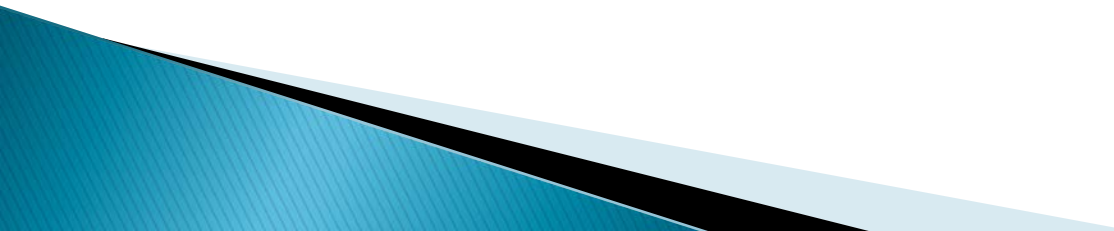
<http://www.cdph.ca.gov/programs/mcah/Documents/MO-TitleV-DeliverableFormsAll.pdf>

Sections of your Deliverable Packet

- ▶ **Timeline and Deliverable**
 - listing of due dates and deliverables
- ▶ **Resources**
 - Has links to resources for LHJs to use for complete their deliverables:
 - Community Health Status Report
 - FHOP Indicator DataBooks
 - Priority Problems List
 - MCAH Health Problem Prioritization Worksheet
 - Sample Problem Analysis Diagrams
 - Sample 5-Year Action Plans
- ▶ **Forms A – D**
 - Note: You must select a LHJ on first page to see rest of forms

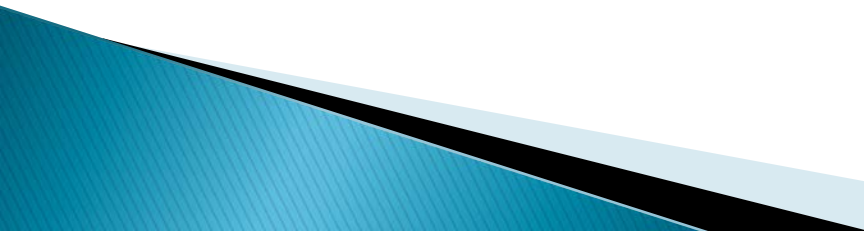
Deliverable Form A

Stakeholders/Community Partners

- ▶ List Stakeholders/Community Partners you consulted with to complete your Needs Assessment, the individual's initials, and the sector they represent
 - ▶ Do not submit additional lists of stakeholders, enter all information onto Form A
 - ▶ You can click the “Expand List” button on the form and it will give you more space to list additional stakeholders
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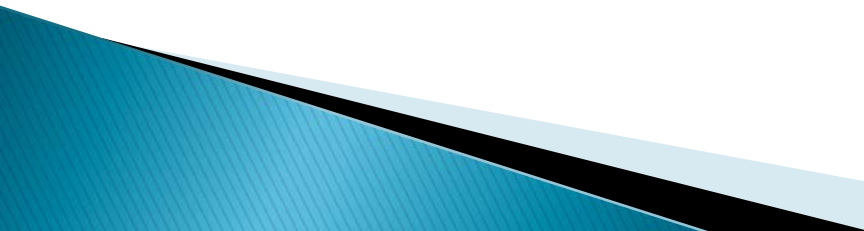
Deliverable Form B

Problem Statements, Strategies, and Partners

- ▶ Complete Deliverable Form B for each local problem. Identify **all** local problems, including those that you may not have the resources or capacity to address
 - ▶ For problems that you identify but will **NOT** be working on, you won't be prompted to enter strategies to address the problem or list stakeholders that will help address the problem
 - ▶ Must list problem under each of Goals 1-3; required
 - ▶ To add additional problems, click "Add Problem" button on Problem 3 page
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Deliverable Form C

Capacity Needs

- ▶ Capacity needs are resources you require to better address the problems of your community and could include items such as staff training, information on best practices, additional staff, or improved data
 - ▶ The information on this form will help the State MCAH identify how they can best support your efforts
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Deliverable Form D

Summary

- ▶ This Summary, also known as your Community Profile that is submitted annually with the Agreement Funding Application, provides a snapshot of the health status of your local community.
- ▶ Add local data from CHSR Overview to this document and refer to your DataBook for the State Infant Deaths per 1000 live births, and add to the Demographic section. Complete Sections 2-4 using the instructions in each Section. Section 5 will automatically generate from your results in Deliverable Form B

Review Blank Deliverable Packet and Instructions

**Review Sample
Deliverable Packet –
Trinity County**

Review Deliverable – Fictitious County

Questions?



Contact Information

Family Health Outcomes Project
University of California, San Francisco
500 Parnassus Ave., Room MU-337
San Francisco, CA 94143-0900
Phone: 415-476-5283
Email: FHOP@fcm.ucsf.edu
Web site: <http://fhop.ucsf.edu>

